

APPLICATION REQUIREMENTS

Please read carefully all the 14 sections

MANDATORY: BEFORE APPLYING FOR YOUR VISA, all students 18 years old and older at the time of their studies in France and those who wish to follow studies in France for **more than 90 days** must first enroll with [CAMPUSFRANCE](http://www.usa.campusfrance.org) in order to obtain an approval for their studies. Contact Campus France for more information : www.usa.campusfrance.org

STEP 1 - Register and obtain your "attestation" from "CAMPUSFRANCE", prior to applying for a visa at the Consulate General of France in Washington.

- E-mail from Campus France (entitled "**Your Campus France file has been processed**") stating that your application with Campus France has been completed informing the student that he/she may begin preparations to book an appointment at the consulate in order to apply for the visa.
- Students who already applied for a visa through Campus France and who are now applying for a second consecutive semester at the same school must contact Campus France in order to update their profile. Proof of an **updated** Campus France registration revalidation and enrollment for the 2nd semester must be presented.

STEP 2 - Once you have finished with the [CAMPUSFRANCE](http://www.usa.campusfrance.org) process, gather **all** the documents listed below.

STEP 3 - Make an appointment. **NO EARLIER**

PROCESSING TIME: 2 to 3 weeks from the day a **complete** file has been presented by the applicant in our premises. Due to a high number of applicants and limited appointment slots during the months of June, July, August and December, we strongly suggest to schedule your appointment early. The appointment date should be at least 2 weeks before your departure but no more than 3 months. **There is no expedite process.**

THE VISA SECTION DOES NOT MAKE ANY COPIES - INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

1	PROOF OF RESIDENCY IN OUR JURISDICTION	A valid driver's license or state ID or <i>temporary</i> DMV license/ID from one of these states located in the consulate's jurisdiction (click here for a map of consulate's jurisdiction) OR a valid student ID from a university located in our consulate's jurisdiction) OR an original lease or rental agreement <u>in the applicant's name</u>	The French Consulate in Washington only accept applicants who are residents from the following States : DE, DC, MD, PA, VA & WV
2	PASSPORT	Original passport + ONE COPY of the identity page - Has been delivered less than 10 years ago date of first issuance - Must be valid minimum 3 months after your return to the USA and be in good condition - Has minimum 2 blank pages left to affix the visa. Amendment pages are not suitable for visas	
3	IF YOU ARE NOT A US CITIZEN - PROOF OF RESIDENCY IN THE USA	A valid US permanent residence GREEN CARD + ONE COPY or a valid work or student U.S. visa + ONE COPY with valid I-20 if F1 visa or J1 DS document + ONE COPY or a valid Advance Parole document + ONE COPY	B1-B2 visa holders must apply in their country of residence
4	APPLICATION FORM	One APPLICATION FORM printed and filled out completely and signed by the applicant	
5	PASSPORT SIZE PHOTOGRAPH	Two RECENT PHOTOGRAPHS 2x2". No older than 6 months, in color, on a plain white background, on photo quality paper, your face must fill about 75% of the photograph, no glasses, no smiling (neutral expression), taken facing the camera, no side or angled view, uncovered except for religious reasons. One photo must be pasted on the form and the other one attached with a paperclip.	
6	CONFIRMATION FROM YOUR CAMPUS FRANCE ACCOUNT	CAMPUS FRANCE confirmation (see details above on steps to register) to be found in your Campus France account mailbox. E-mail from Campus France (entitled "Your Campus France file has been processed") stating that your application with Campus France has been completed and informing the student that he or she may begin preparations to book an appointment at the consulate in order to apply for the visa. The register number of Campus France must be mentioned.	
7	VISA FEE	To be paid in person on the day of the appointment. NO cash, NO money order, NO checks. Debit card only. Visa/MasterCard under the applicant's name Click here for a list of the application fees. <i>Note: If someone other than the applicant is paying for the application fees (father or mother only), he/she will need to fill out a credit card payment authorization form + one photocopy of the cardholder's driver's license or state ID.</i>	

8	OFFICIAL LETTER OF ENROLLMENT IN A SCHOOL IN FRANCE	<p>This letter should :</p> <ul style="list-style-type: none"> - mention the student's full name, and be printed on institutional letterhead; - specify the beginning and end dates (day, month, year) of the academic program; - include full contact information for the individual issuing the offer or acknowledgment, as well as the <u>full address</u> of the educational institution, and be signed and stamped + ONE COPY <p>Four cases are possible :</p> <ol style="list-style-type: none"> 1) Students taking part in an exchange program between an American and a French institution : the letter may be issued from either institution provided the formal exchange agreement is identified. 2) Students enrolling in an American program in France (operated by an American institution with a branch in France) : the letter must come from the American institution. 3) Students enrolling directly in a French institution as an independent student (French language; professional training) : the letter must come from the French admitting institution. 4) Students enrolling in a French University to prepare a degree (license, master, etc..) : depending of the program, students must provide either a letter from the French admitting institution OR the electronic confirmation of acceptance/pre-enrollment certificate printed through the platform "Etudes en France". 	
9	PROOF OF FINANCIAL MEANS	<p>A - Nonscholarship students must prove that they have access to at least 615 € (\$700) per month. Proof may be provided in the form of:</p> <ul style="list-style-type: none"> • your recent monthly bank statement from the USA (no older than 30 days) showing your full name with a minimum balance of \$700 multiplied by the number of months to be spent in France + ONE COPY (For instance, if you will study 6 months in France: \$700 x 6 = \$4200) • OR a NOTARIZED STATEMENT from a parental guarantor in the United States declaring that the guarantor will provide the student applicant with at least \$700 per month + ONE COPY (make sure to indicate the guarantor's relationship in regards to the student). ALONG WITH the parental guarantor's most recent monthly bank statement in the United States (no older than 30 days) with their full name. <p>B - Scholarship and financial aid students :</p> <p>Letter of scholarship award showing your full name, specifying amount and duration of award, issued by the financial aid office of the applicant's home institution with a specific breakdown of the available financial resources (remaining aid) of the student once the tuition fees have been paid for.</p> <p>Financial Aid <i>minus</i> Tuition = minimum remaining aid = \$700 multiplied by the number of months to be spent in France (For instance, if you will study 6 months in France: \$700 x 6 = \$4200)</p>	
10	PROOF OF DEPARTURE OR AIRLINE RESERVATION	<p>An airline reservation showing date of departure or a handwritten and legible statement from the applicant indicating the intended date of entry in the Schengen Area. The starting date of the visa cannot be earlier than 3 weeks before the starting date as written on your official letter of enrollment. It will <u>not</u> be possible to modify the start date of a visa once the application is processed.</p>	
11	OFII RESIDENCE FORM	<p>The OFII residence form (in French) upper part filled out only + ONE COPY</p>	<p>When applying for a "visa étudiant" for a full year academic program.</p>
12	BILL AND ENVELOPE	<p>All applicants must provide a self-stamped Priority Mail Express™ (overnight) envelope from the United States Postal Service (USPS) with a tracking number to have their passport mailed back.</p> <p>Please fill out your own address twice (you are the sender AND you are the recipient). DO NOT WRITE THE NAME OR THE ADDRESS OF THE CONSULATE IN YOUR RETURN USPS AIRBILL.</p>	<p>We will NOT accept other methods of delivery: NO UPS, NO FEDEX</p>
13	MEDICAL INSURANCE	<p>Only required for students aged over 28 years or 32 years for PhD students on their arrival in France. The letter has to mention that you will be covered in Europe for any medical evacuation and repatriation expenses during your whole stay. The medical expenses have to be covered for at least \$35.000 or \$30.000 euros.</p>	

14	MAKE AN APPOINTMENT ON OUR WEBSITE	You must have gathered all the documents above by the day of your appointment. The appointment date should be <u>at least 2 weeks before your departure or earlier.</u> INCOMPLETE VISA APPLICATIONS WILL NOT BE ACCEPTED	Your browser must allow pop-ups
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